



TEERTHANKER MAHAVEER UNIVERSITY

(Established under Govt. of U. P. Act No. 30, 2008)

Delhi Road, Moradabad (U.P)

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Ref. :	TMU/R.O./2020-21/EC/012	Date :	18.06.2021

To,
All the Esteemed Members
Executive Council
Teerthanker Mahaveer University
Moradabad

Subject: Minutes of 19th meeting of the Executive Council.

Sir/Madam,

We express our sincere gratitude for attending the 19th meeting of Executive Council and giving your valuable contributions to the development of University.

We are sending the minutes of the 19th meeting of Executive Council with request to kindly send (if any) your comments with-in the period of seven days from the date of issue of this letter.

Once again, we express our thanks and look forward for your kind support in the future endeavors of the University.

Thanking you,

With kind regards,

(Aditya Sharma)

Registrar

Copy to:

1. P.S. to the Chancellor for the kind information of the Hon'ble Chancellor.
2. P.S. to the Vice Chancellor for the kind information of the Hon'ble Vice Chancellor.
3. All the members of the Executive Council.
4. Guard file.



TEERTHANKER MAHAVEER UNIVERSITY MORADABAD

19th MEETING (online) OF THE EXECUTIVE COUNCIL

**Date : June 12, 2021 (Saturday)
Time : 1130 Hrs**

MINUTES OF THE MEETING

MINUTES OF THE 19th MEETING (ONLINE) OF THE EXECUTIVE COUNCIL HELD ON SATURDAY, JUNE 12, 2021 AT 1130 Hrs.

Following members were present during the meeting:

1. Prof Raghuvir Singh, Hon'ble Vice Chancellor	Chairperson
2. Prof Jai Pal Vyast, MLC, U.P. State Legislative Council	member
3. Prof Kuldeep Singh Bansal	Member
4. Prof R.M. Dubey	Member
5. Sri Vishal Sehgal	Member
6. Sri Akshat Jain	Member
7. Prof K.K. Pande	Member
8. Prof R.K. Dwivedi	Member
9. Dr Ankita Jain	Member
10. Prof Manjula Jain	Special Invitee
11. Dr Aditya Sharma, Registrar	Member Secretary

The meeting began with introduction of the members of the newly reconstituted Executive Council since the adoption of the new Statutes framed under the U.P. Private Universities Act 2019. The Vice Chancellor welcomed the members to the meeting and requested the Registrar to present the agenda of meeting.

Following are the discussions and decisions which took place during the meeting:

EC 19.1 Confirmation of the minutes of the last meeting.

The minutes of the last meeting of the Executive Council held on 17 August 2020 were circulated to all the members vide letter no. TMU/R.O./19-20/Executive Council/166 dated 27.08.2020. As there were no comments, the Council considered and confirmed the minutes of the last meeting. The motion was seconded by Prof K.S. Bansal.

Annexure-01

RESOLVED THAT THE MINUTES OF THE LAST MEETING AS ABOVE ARE CONFIRMED.

EC 19.2 Discussing the Action Taken Report (ATR) on the minutes of the last meeting.

The Council took note of the follow-up action taken on the decisions of the last meeting of the Executive Council, the ATR is annexed herewith.

Annexure-02

RESOLVED THAT ATR AS ABOVE IS NOTED AND RECORDED.

EC 19.3 Consideration of the Policy governing delegation of financial powers to various officers of the University.

The Council discussed the proposal on Policy governing the delegation of financial powers to various officers of the University. Mr Vishal Sehgal questioned if the provisions in the policy document have been made in accordance with the U.P. Private Universities Act 2019. The Registrar confirmed that the policy document has been prepared keeping in view of the provisions of the U.P. Private Universities Act 2019 and Statutes framed there-under. Mr Sehgal proposed that the Vice Chancellor may be authorized by the Council to make amendments in the policy depending upon the requirements of the University but with-in the purview of the Act and Statutes, however, any such amendments made, shall have to be ratified by the Council. The members had the consensus over his proposal. The members considered the proposal and approved the policy with the suggestions as above.

Highlights of the policy:

1. Delegation of financial powers to Vice Chancellor, Registrar, CoE, Finance Officer, Principals/Directors and Heads under various heads of expenses distributed in eight schedules.
2. The amount delegated to various officers in the University is specified depending upon the heads of expenses mentioned in the schedules.
3. Provision pertaining to Administrative and Academic expenses, students' fee, security deposits, re-appropriation of funds, signing of contracts, tour and travels, miscellaneous are specifically mentioned in the policy.

Annexure-03

RESOLVED THAT THE POLICY GOVERNING DELEGATION OF FINANCIAL POWERS TO VARIOUS OFFICERS OF THE UNIVERSITY WITH THE SUGGESTIONS AS ABOVE IS APPROVED.

EC 19.4 Reporting and ratification of the Policy on Seed Money Projects.

The Council was apprised that the Policy on Seed Money Projects was approved by the Vice Chancellor in anticipation of the approval of the Council. It was also shared with the members that the Vice Chancellor has sanctioned seed money to two research projects submitted by the faculty members from Department of Chemistry and College of Agriculture Sciences on the basis of the recommendation of the Committee formed there-in to evaluate these research proposals. Prof K.S. Bansal appreciated the efforts being made by the University in promoting the research. He further suggested that more number of faculty members should apply for seed money projects and take the research to the next level. Sri Akshat Jain further added that the Professors engaged in research must also encourage the students under their guidance for research and should make them part of the seed money project. The members ratified the action taken by the Vice Chancellor as above. The highlights of the policy are:

1. **Objective:** To strengthen research and innovation activities by motivating the faculty who are not getting external funding. This will enable the faculty and students to engage in research work until projects gets sponsored from outside agency.
2. **Eligibility:** Any regular faculty member of TMU, holding a PhD degree with a proven track record of quality research with minimum five (5) research papers to his / her credit, published in journals of national/international repute and employed in TMU for at least one year.
3. **Budget:** The seed money project grant will be in the range of Rs.50,000 (Rs. Fifty thousand only) to Rs.2,00,000/- (Rs. Two Lakhs and only). A higher amount may be considered by the Vice Chancellor for approval in exceptional cases on recommendations by the Research Project Evaluation Committee (RPEC).
4. **Duration of the project:** The Project grant will be sanctioned for one year only. However, as a special case the project may be extended for another six months at the recommendation of the RPEC by the Vice Chancellor.
5. **Expected Deliverables:**
 - Externally funded projects should be generated as outcome of seed grant scheme.
 - Publication in peer-reviewed journals (Scopus, WoS, SCI)/intellectual property generation including product/process development would be expected as outcomes of the project.
 - Further, it is understood that any IP emerging out of research funded by TMU will be owned by TMU. Such IPR will recognize contributions by all researchers as "inventors", and any resulting royalties will be shared by TMU with the inventors.
 - Set up of research facilities in the University.
 - Commercialization /Social use of the outcome
 - Training of students involved in the research project.
6. **Monitoring of the progress of the project:** Quarterly review of the progress of the research project by the Research Progress Evaluation Committee (RPEC).
7. **Submission of the final project report:** On completion of the project, the faculty member is required to submit a detailed Project completion report including the minimum of two research articles published in Scopus/WoS/ICI indexed journals with good impact factor (journals without article processing fee or/and page charges), Utilization Certificate and make a presentation of the findings to the RPEC, within one month of the scheduled completion date.

The Policy document and the recommendations of the Evaluation Committee for sanction of seed money to the research projects are placed as Anenxure-04.

Annexure-04

RESOLVD THAT THE POLICY ON SEED MONEY AS ABOVE IS APPROVED

EC 19.5 Consideration of the draft of the TMU Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in the University, 2021.

The draft of the TMU Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in the University, 2021 was placed before the Council. It was apprised that the Regulation has been prepared in accordance with the latest UGC Regulations 2018 on Minimum Qualifications for Appointment of Teachers and other Academic Staff in the University and also in accordance with the norms of other statutory bodies like NMC, DCI, INC, AICTE BCI, NCTE, PCI etc. Mr Vishal Sehgal enquired about the major difference between the new and the old UGC regulations. Registrar briefed the differences between the two. Prof K.K. Pande suggested to mention specifically in the document wherever the norms of other statutory bodies like NMC, DCI, AICTE etc are being followed for the faculty recruitment. The Council considered the proposal as above for its implementation from the academic session 2021-22.

Annexure-05

RESOLVED THAT THE TMU REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN THE UNIVERSITY, 2021 AS ABOVE IS APPROVED.

EC 19.6 Reporting of the minutes of 18th meeting of Academic Council held on 20.03.2021.

The highlights of the 18th meeting of Academic Council held on 20.03.2021 were reported to the Council as below:

1. Ratification of online proctored End Examination session 2020-21 .
2. Ratification of the decision to start PhD in Medical Sciences for candidates with MD/MS qualification.
3. Ratification of guidelines for conduct of Bridge courses in various programmes of the University.
4. Approval of the result of the 2019-20 passing-out batch End-Semester/Annual Examination session 2019-20.
5. Discussion and consideration of the approach document for the amendment in the Academic Ordinance of the University.
6. Discussion and approval of amended PhD Ordinance-2021.
7. Discussion and approval of the proposal to start Executive Development Programme (EDP) in CCSIT, TMIMT and Department of Physiotherapy.
8. Approval of new programmes like M.Sc. (Agronomy), MBA (Agribusiness)

Annexure-06

THE COUNCIL TOOK NOTE OF THE MINUTES OF 18TH MEETING OF ACADEMIC COUNCIL AS ABOVE.

EC 19.7 Consideration of the sanctioned intake of various Diploma & Degree programmes for the session 2021-22

The sanctioned intake for various Diploma & Degree programmes study for the session 2021-22 as recommended by the Academic Council vide agenda item no. AC18.20 during its 18th meeting was placed before the Council for its consideration and approval. Prof K.K.Pande suggested to review in light of the actual admissions. The Council authorized the Vice Chancellor to review and amend the sanctioned intake for 2021-22 if the need is felt for same. The members considered and approved the sanctioned intake of various Diploma & Degree programmes as per the Annexure-07 for session 2021-22 with these suggestions.

Annexure-07

RESOLVED THAT THE SANCTIONED INTAKE OF VARIOUS DIPLOMA & DEGREE PROGRAMMES FOR THE SESSION 2021-22 WITH THE SUGGESTIONS AS ABOVE IS APPROVED.

EC 19.8 Consideration of the fee to be charged for various programmes of study for the students admitted during the academic session 2021-22.

The Academic Council vide its agenda item no. AC18.21 during its meeting has recommended the fee to be charged for various programmes of study for the students admitted during the academic session 2021-22. The proposal for the fee was submitted by the Finance Committee on the basis of recommendations of University Fee Committee. The members discussed and considered the fee to be charged for various programmes of study from the students admitted during the session 2021-22 as per the Annexure-08.

Annexure-08

RESOLVED THAT THE FEE TO BE CHARGED FOR VARIOUS PROGRAMMES OF STUDY FROM THE STUDENTS ADMITTED DURING THE ACADEMIC SESSION 2021-22 AS ABOVE IS APPROVED.

EC 19.9 Consideration of the University Budget Estimate for the financial year 2021-22.

The Budget estimate for FY:2021-22 as recommended by the Finance Committee was placed before the Council. The members discussed the proposed budget estimate for FY2021-22 as per the Annexure-09 and considered it. The members were apprised that the Balance sheet for the financial year 2020-21 could not be finalized due to the situations owing to COVID-19 pandemic.

Annexure-09

RESOLVED THAT THE BUDGET ESTIMATE FOR FY2021-22 AS ABOVE IS RATIFIED.

EC 19.10 Ratification of the promotions of teaching staff since the last meeting.

The Council considered and ratified the action taken by the Vice Chancellor in approving the promotion of the teaching staff made on the basis of recommendations of the Departmental Promotion Committee since the last meeting of the Executive Council as per the Annexure-10.

Annexure-10

RESOLVED THAT THE ACTION TAKEN BY THE VICE CHANCELLOR IN APPROVING THE PROMOTIONS OF TEACHING STAFF AS ABOVE IS RATIFIED.

EC 19.11 Ratification of the promotions of non-teaching staff since the last meeting.

The Council considered and ratified the action taken by the Vice Chancellor in approving the promotions of the non-teaching staff made on the basis of recommendations of the Departmental Promotion Committee since the last meeting of the Executive Council as per the Annexure-11.

Annexure-11

RESOLVED THAT THE ACTION TAKEN BY THE VICE CHANCELLOR IN APPROVING THE PROMOTIONS OF NON-TEACHING STAFF AS ABOVE IS RATIFIED.

EC 19.12 Consideration and ratification of the appointments of teaching staff.

The Council considered and ratified the action taken by the Vice Chancellor in approving the recruitment of teaching staff in various departments/colleges of the University since August 2020 as per the Annexure-12. However, it was suggested by the members that details like sanctioned positions and requirement/vacancies should also be included in the document mentioning the appointment of teaching staff so as to have the complete information about existing teaching staff.

Annexure-12

RESOLVED THAT THE ACTION TAKEN BY THE VICE CHANCELLOR IN APPROVING THE RECRUITMENTS OF TEACHING STAFF WITH THE SUGGESTIONS AS ABOVE IS RATIFIED.

EC 19.13 Consideration and ratification of the appointments of officers and other non-teaching staff.

The Council considered and ratified the action taken by the Vice Chancellor in approving the recruitment of officers and other non-teaching staff in various divisions/units/sections/departments/colleges of the University since August 2020 as per the Annexure-13. However, it was suggested by the members that details like

sanctioned positions and requirement/vacancies should also be included in the document mentioning the appointment of teaching staff so as to have the complete information about existing teaching staff.

Annexure-13

RESOLVED THAT THE ACTION TAKEN BY THE VICE CHANCELLOR IN APPROVING THE RECRUITMENTS OF OFFICERS AND OTHER NON-TEACHING STAFF WITH THE SUGGESTIONS AS ABOVE IS RATIFIED.

EC 19.14 Consideration of the IP Policy and formation of IPR Cell of the University.

The IP policy document and constitution of IPR Cell of the University was placed before the council. The members discussed and considered the action taken by the Vice Chancellor in approving the IP Policy and creation of IPR Cell in anticipation of the approval of the Council. The highlights of the policy:

1. **Objectives:** To encourage innovative research leading to the generation of new knowledge, ideas and inventions and to facilitate the transfer of university-developed research results and new knowledge to commerce and industry.
2. **Scope:** IPR cell shall facilitate and help the members of faculty, researchers and students of Teerthanker Mahaveer University in identification, protection and commercialization of various IPRs such as Invention(s), Designs, Integrated Circuit Layouts and other creative & artistic works. The faculty members desirous of filing a patent or any other IPR application would be given the necessary advice and guidance by the IPR cell.
3. **Composition of IPR Cell committee:**

Vice Chancellor	Chairman
Associate Dean (Academic)	Member
Principal of the College concerned	Member
Joint Registrar (R&D)	Member
Registrar	Member Secretary

4. Policy on commercialization:

The net earnings from the commercialization of IP owned by Teerthanker Mahaveer University (TMU) would be shared as follows:

S.no.	Net earnings	Inventor(s)	TMU Share
1	For the first amount 'X'	60%	40%
2	For the next amount X	50%	50%
3	For amounts more than X	40%	60%

Annexure-14

RESOLVED THAT THE ACTION TAKEN BY THE VICE CHANCELLOR IN APPROVING THE IP POLICY AND CONSITUTION OF IPR CELL AS ABOVE IS RATIFIED.

EC 19.15 Consideration and ratification of the amendment in promotion policy for non-teaching staff.

The members were briefed about the changes made in the promotion policy for non-teaching staff. Few typographical errors were observed by the members in the document and was suggested to make the corrections accordingly. The Council with the suggestions as above considered and ratified the action taken by the Vice Chancellor in approving the amendments made in the promotion policy for non-teaching staff implemented from the year 2021. Highlights of the Policy are:

1. Reduced the number of levels in Grade-B
2. New posts in the departments like ERP, Digital Marketing are included
3. Provisions for promotion to the posts like Controller of Examinations, Librarian, Chief Engineer are made in the policy.

Annexure-15

RESOLVED THAT THE ACTION TAKEN BY THE VICE CHANCELLOR IN APPROVING THE PROMOTION POLICY WITH THE SUGGESTIONS AS ABOVE IS RATIFIED.

EC 19.16 Consideration and ratification of the amendment made in the leave policy made for the year 2021.

The Council was apprised about the action taken by the Vice Chancellor in approving the amendments made in the leave policy implemented for the year 2021 in view of the situations owing to COVID-19 pandemic. It was also shared that the University has approved paid special sick leave for employees who were infected with the COVID-19 during the second wave of pandemic. The members were also apprised about the leaves that were absorbed in lieu-there-of lockdown owing to COVID-19 pandemic during the year 2020. The members discussed and considered the action taken by the Vice Chancellor as above and ratified the decision in approving the amendments made in the leave policy for the year 2021.

Annexure-16

RESOLVED THAT THE ACTION TAKEN BY THE VICE CHANCELLOR IN APPROVING THE AMENDMENTS MADE IN THE LEAVE POLICY FOR THE YEAR 2021 AS ABOVE IS RATIFIED.

EC 19.17 Reporting the establishment of TMU-Business Incubator under the U.P. govt. Scheme of UP StartUp-2020.

The members were apprised that the University has applied for the establishment and recognition of TMU-Business Incubator under the scheme of U.P. Govt.-UP StartUp-2020 with the objective of creating the environment for motivation, guidance and mentoring of the students for innovation, entrepreneurship and start-ups. Prof Manjula Jain briefed about the progress made in the project as above so far. Sri Akshat Jain appreciated the efforts and mentioned that it should be the initial step

toward Atal Incubation Centre (AIC) and advised that the University must aim to get recognized under the schemes like AIC of the Government of India.

RESOLVED THAT ACTION TAKEN IN ESTABLISHMENT OF INCUBATOR ALONG WITH THE ADVICE AS ABOVE IS RATIFIED.

EC 19.18 Consideration of the Draft of the TMU Regulations on Financial Assistance to Faculty for Promotion of Research, participation in Conferences/Workshops/Industry Immersion programme/FDP Refresher courses etc. and students' participation in extracurricular activities, 2021.

The proposal for TMU Regulations on Financial Assistance to Faculty for Promotion of Research and students' participation in extracurricular activities, 2021 were placed before the members for discussion as per the Annexure-17. The Regulations were proposed with the objective of promoting excellence in research, participation in Conferences/Workshops/Industry Immersion programme/FDP Refresher courses etc. in various departments/colleges of the University and support an ecosystem for research. It was also proposed to consider the draft policy on Consultancy, which was placed before the Council as Annexure-17A. The members discussed the proposal and approved it for implementation and information of Governing Body.

The highlights of the policy are:

1. **Objectives:** To promote excellence in research in various departments/colleges of the University and support an ecosystem for research, the University has framed these regulations.
2. **Schemes covered under the policy:**
 - Faculty Participation in Conferences/Seminars/Workshops
 - Incentives for Research publications
 - Promotion for Intellectual Property (IP) from Research like patents/Start-ups/Industrial Designs/Copy Rights
 - Financial Assistance to students & faculty for participation in cultural/sports and other events
 - Policy on consultancy

Annexure-17 & 17A

RESOLVED THAT THE TMU REGULATIONS ON FINANCIAL ASSISTANCE FOR PROMOTION OF RESEARCH, PARTICIPATION IN CONFERENCES/WORKSHOPS/INDUSTRY IMMERSION PROGRAMMES/FDP/REFRESHER COURSES AND CONSULTANCY AS ABOVE IS APPROVED AND TO BE PLACED BEFORE THE GOVERNING BODY ITS CONSIDERATION.

EC 19.19 Ratification of the establishment of Entrepreneurship Development Cell (EDC) in the University.

The members were apprised that University with the objective to motivate students to choose the entrepreneurship as a career and to prepare them to exploit the market opportunities for own enterprise successfully, has established the Entrepreneurship Development Cell (EDC) with the approval of Vice Chancellor. The Council was requested to consider the decision taken by the Vice Chancellor as above in anticipation of the approval of the Council. Sri Akshat Jain advised that the EDC should work in coherence with the TMU-Business Incubator and not in isolation otherwise the objective of establishing it will not meet its ends. The members had the consensus over his suggestion. The Council discussed and considered the action taken by the Vice Chancellor as above.

RESOLVED THAT THE ACTION TAKEN BY THE VICE CHANCELLOR IN ESTABLISHING THE EDC ALONG-WITH THE SUGGESTIONS AS ABOVE IS RATIFIED.

EC 19.20 Any other matter with the permission of the Chair.

With the permission of Chair, following points were discussed:

19.20 A. Prof R.M. Dubey with the permission of chair raised three concerns i.e. if the University is following the procedures for recruitment as prescribed by UGC and other statutory bodies, if the qualification norms are being followed and whether the employees are being paid the salary at par with the UGC norms. Registrar briefed that the procedures for recruitment of teaching and non-teaching staff and norms for qualification are being followed as per the UGC norms. The employees are being paid salary as per their cadre.

19.20 B. Prof R.K. Dwivedi suggested that the administrative audit should also be carried out in the way the academic audits are being conducted on regular basis so as to have the holistic growth of the University and quality in all aspects is ensured. The members had the consensus over it.

The meeting ended with the appreciating notes being given by Sri Akshat Jain and thanks to the Chair by the members.

(Aditya Sharma)
Registrar