

(2016-17)



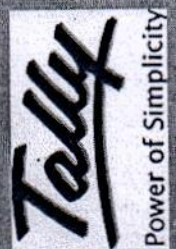
TEERTHANKER MAHAVEER UNIVERSITY
TEERTHANKER MAHAVEER INSTITUTE OF MANAGEMENT & TECHNOLOGY

Present

Tally

Course

in association with



TALLY SOLUTIONS PVT. LTD.

COURSE CONTENTS

TIME DURATION

- | | |
|---|---------|
| 1. Basics of Accounting, and Accounting Cycle | 3 Hours |
| 2. Introduction to Tally, and Company Information | 3 Hours |
| 3. Creating Groups, and Ledger Accounts | 3 Hours |
| 4. Voucher Types, and Voucher Entry - Part I | 3 Hours |
| 5. Practice Session - I | 4 Hours |
| 6. Voucher Entry - Part II | 3 Hours |
| 7. Closing Entries, and Adjustments | 3 Hours |
| 8. Practice Session - II | 4 Hours |
| 9. Debit Note, Credit Note, and Bank Reconciliation Statement | 3 Hours |
| 10. Memorandum, Optional, Post-dated, and Reversing Vouchers | 3 Hours |
| 11. Display, and Print Books / Reports | 3 Hours |

OUTCOMES FROM THIS COURSE

1. After successfully qualifying practical examination, students will be awarded certificate to work with well-known accounting software i.e. Tally ERP9
2. Student will do by their own create company, enter accounting voucher entries including advance voucher entries, do reconcile bank statement, do accrual adjustments, and also print financial statements, etc. in Tally ERP9 software
3. Students do possess required skill and can also be employed as Tally data entry operator.



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