

Mr/Ms/Prof/Dr.

R K DWIVEDI

TEERTHANKER MAHAVEER UNIVERSITY,

MORADABAD - 244001

Uttar Pradesh

Subject: RTGS/NEFT UTR/ TRANS No. - File No. SB/SS/794/16-17

Sir/Madam,

I am directed to refer to **Science & Engineering Research Board (SERB)** sanction order no. **SB/SS/794/16-17** dated **17-10-2016** and forward herewith the following for information and necessary action:

RTGS/NEFT UTR/Transaction no.: **UBINH16309288912 / SAA227238253** dated **04-11-2016**.

Rs.75000/- (RUPEES SEVENTY FIVE THOUSAND ONLY), transferred to A/c No.: **3942002100004339**, Bank Name/Branch : Punjab National Bank, IBB

Reference:

1. SERB, Finance Wing, Bill no: GIA/4954 dated 27-10-2016
2. SERB Finance Wing, Diary No: SERB/F/5110/2016-17 → (please make this your subject line for future queries via email)

KINDLY CONFIRM RECEIPT OF GRANTS (FUNDS) BY **EMAIL** ONLY.

IMPORTANT:

1. **SEPARATE Utilization Certificates (UCs)** for Recurring and Non-Recurring Grants (even if **DISBURSED BY SERB THROUGH ONE SANCTION ORDER** for your project) should be **sent directly** to the grant Sanctioning Authority by name (*signatory of the sanction order*) **within twelve months of the closure of the financial year in which the grants were released irrespective of whether the subsequent instalment of grant is due for release or not.**
2. However, if any unspent balance is to be **refunded**, kindly ensure that the unutilized amount may be refunded immediately by way of an **a/c payee cheque/DD** drawn in favour of **"Fund for Science & Engineering Research"**, payable at **New Delhi** and **forwarded to the undersigned at the address given below:**

The Finance & Budget Officer
Science & Engineering Research Board (SERB)
5 & 5A, Lower Ground Floor,
Vasant Square Mall,
Vasant Kunj,
New Delhi 110070

