



TEERTHANKER MAHAVEER UNIVERSITY

(Established under Govt. of U. P. Act No. 30, 2008)

NH 24, DELHI ROAD, MORADABAD – 244001 (U.P.)

Ref. No. _____

Date : _____

To

Subject: Evaluation of PhD Thesis

Dear Prof./Dr. _____,

This is to acknowledge with thanks, the receipt of your letter no. _____ dated _____ conveying your willingness to act as External Examiner to evaluate the thesis entitled:

submitted by _____, one of our research scholars for the award of degree of Doctor of Philosophy (Ph.D.) in the Discipline/Subject of _____.

A copy of thesis alongwith a copy of the relevant 'Regulations' for the award of the degree of Doctor of Philosophy in the Discipline/Subject of _____ are enclosed herewith for your guidance in evaluating the thesis.

Your 'Evaluation Report' in the attached proforma may kindly be sent by Registered/Speed Post cover marked 'PRIVATE & CONFIDENTIAL' and the evaluated copy of thesis be returned separately under Registered Parcel/Registered Book-Post Parcel, both addressed to me.

It is requested that the report in the Proforma enclosed, may kindly be sent to me within three months of the receipt of thesis by you.

In your report, apart from other observations that you would like to make about the thesis of the candidate, kindly make a specific mention of any one of the following points, that:

- **the thesis should be accepted for the award of Ph.D. Degree.**
OR
- **the thesis should be referred back to the research scholar for submission in revised form (for this purpose, make such suggestions as you may please deem fit)**
OR
- **the thesis is not acceptable for the award of Ph.D. degree and is rejected.**

Further, please indicate “whether the thesis or a part of it is fit for the publication by the candidate in its original or modified form. In the later case, please make ‘definite’ suggestions for improvements before the thesis is allowed to be published by the University” **OR** “the thesis is of such an outstanding piece of research work that the University may undertake its publication at its own cost”.

Oral defence/Viva-voce is an integral part of the evaluation process before a final decision as regards the award of Ph.D. degree is made. Therefore, you are requested to give us in your report at least FIVE questions for use by the ‘Oral Defence Committee’ conducting the viva-voce test.

I may bring to your kind notice that neither any correspondence, whatsoever, about the evaluation of the thesis is to be made with any Faculty Member/Non-Teaching Staff or Chairperson of the College/Department of this University nor a copy of the thesis evaluation report is to be shared with any of them as the matter is strictly confidential. Moreover, any correspondence between the candidate or his/her supervisor and the examiner(s) is also not permissible under any circumstances as per our University rules/regulations. In case you need any clarification on any point in the thesis, I may please be contacted.

The payment of remuneration for the evaluation of Ph.D. thesis will be made by the university on its own after receipt of your report. The accompanying ‘Bill of Remuneration for Thesis Evaluation’ may kindly be filled in and sent to me in a separate sealed cover.

Kindly do acknowledge the receipt of this letter and the thesis. Please keep me informed about any change in your contact details for all future correspondence/reference.

We thank you once again for your cooperation in strengthening the research base of the university.

Yours faithfully,

CONTROLLER OF EXAMINATION

Enclosures:

1. PhD Thesis entitled
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2. PhD Thesis Evaluation Report Proforma
3. Relevant part of PhD ordinance of the university describing ‘Regulations for the award of the degree of Doctor of Philosophy’.
4. Bill of Remuneration for Thesis Evaluation